



Karin McLaughlin Tax Services, LLC

December 22, 2022

After 15 years of preparing taxes, my practice has grown beyond expectations largely due to the positive word you have passed on to your friends and relatives. I have enjoyed meeting with my clients new and old, hearing with interest, and at times concern, how you and your family are doing each year. I feel we have become friends. I sincerely appreciate your trust in me and my work and will forever be thankful for your support and friendship.

It is with mixed emotions that the time has come for me to focus on the next chapter in my life. Faced with having three children in college at the same time, I have decided to transition into a new full-time position.

After an exhaustive search, I am excited to let you know that I have decided to transfer the operation of Karin McLaughlin Tax Services to Nicholas Hammond of Palmer Hammond Tax Services located in Auburn. Nick, and his staff embodies the same dedication, values and ethics that I have built my practice around.

The benefits of using Palmer Hammond Tax and Financial services are:

- He has worked with me directly implementing many of my processes to ensure a smooth transition.
- I've made myself available on a consultative basis throughout this year for Nick and his staff.
- Nick's pricing is comparable to my pricing and is very reasonable.
- Nick's office has the most wonderful support staff available full-time and year-round.
- Palmer Hammond offers a wide range of services, such as bookkeeping, financial planning, and small business consultation which will add to the value of your experience.

To ensure a smooth transition and make sure Nick's office has all he needs to prepare for this year's tax season, I have enclosed a release form so that I can provide Palmer Hammond Tax Services your prior year's tax records. Without this I will be unable to share any of your personal financial information. Please sign, date, and return at your earliest convenience.

You can fax (508.832.0114), email (kmclaughlin@kmtstax.com), or regular mail (addressed envelope enclosed).

Diane Valliere our mutual relationship manager will be reaching out to you to answer any questions, schedule a meet and greet with Nick and his staff, personally assist you in whatever you need in this transition. If you'd like to proactively set up a meeting with Nick, you can call 508-832-0114; Please feel free to also call me if you have any questions as well. Also enclosed is a FAQ (Frequently Asked Questions) form that will answer many of your questions.

I feel privileged to have worked with you over the years and am confident that you will remain in competent hands with Palmer Hammond Tax and Financial Services.

With my hopes for your health and happiness,

Karin McLaughlin

OPT IN

